



Asset Transfer-in/Transfer-out Form

HQ-REF No: _____

(To be filled by ASD)

Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar-coded label)	Business Unit (currently in ATLAS)	Description (item name/model/manufacturer)	Serial Number (Not applicable for furniture)	Year of Purchase	Purchase Value, USD	Net Book Value
000000001790	000000001790	UKR10	Toyota Camry Elegance 2.5L A	JTNBF4FK003030603	2015	24786.79	19622.88

COA of receiving unit

BU	Op. Unit	Fund	Dept	Project ID	Activity ID	PC BU	Impl. Agent	Donor	Share, %
UKR10	UKR	30000	58204	00096307	11	UKR10	001981	00182	50
UKR10	UKR	30000	58204	00098374	9	UKR10	001981	00182	50

To be Completed by Operating Unit

Transfer Out Unit		Transfer In Unit	
Transfer From: 00099817		Transfer To: 00096307 (50%) and 00098374 (50%)	
Operating Unit: UKR		Operating Unit: UKR	
Operating Unit ID: UKR10		Operating Unit ID: UKR10	
Physical Transfer Out Date: 06/09/2017		Physical Transfer In Date: 06/09/2017	
Signatures		Signatures	
Transfer Out Unit		Transfer In Unit	
Signature of Asset Focal Point: <i>[Signature]</i>		Signature of Asset Focal Point: <i>[Signature]</i>	
Name: <u>Olena Karelina</u>		Name: <u>Olena Karelina</u>	
Contact Number: <u>+380503305979</u>		Contact Number: <u>+380503305979</u>	
Signature of Manager of Operating Unit: <i>[Signature]</i>		Signature of Manager of Operating Unit: <i>[Signature]</i>	
Name: <u>Mustafa Salt Ametov</u>		Name: <u>Rustem Pulata</u>	
Contact Number: <u>0503178473</u>		Contact Number: <u>0508002879</u>	

Remarks:

The vehicle is being transferred to COA of the project operating in the Eastern Conflict Area, Kramatorsk. Cost of vehicles should be distributed among 2 Activities. Transfer should be done WITH RESOURCES.**

** Transfer with resource means that the remaining NBV of the asset transferred will be reimbursed by the "Receiving COAs" to the "Transferring COAs", in the form of budget / KK reallocation through GLJE (take budget from receiving unit, give it to the transferring unit).